



Mailing: P.O. Box 221, Abbotsford, BC, V2T 6Z6  
 Street: #4 - 2080 Carpenter St, Abbotsford BC, V2T 6B3  
 (604) 851-0224 **Option 1** Fax. (604) 853-0300  
 Email: [abbotsford@globalconvention.ca](mailto:abbotsford@globalconvention.ca)

Tel.

**METHOD OF PAYMENT**

<b>Event Name</b>	<b>Vancouver Motorcycle Show</b>	<b>Date(s)</b>	<b>January 24-26, 2020</b>
<b>Exhibiting Company Information</b>			
Exhibiting Company: _____		<b>Booth #</b>	
Exhibiting Company Mailing Address: _____			
City / Province / Postal Code: _____			
Contact Name: _____			
Telephone: _____		Email: _____	

<b>Third Party Company Information *** If Applicable ***</b>			
Third Party Company Name: _____			
Third Party Billing Address: _____			
City / Province / Postal Code: _____			
Contact Name: _____			
Telephone: _____		Email: _____	
<b>Services to be invoiced to Third Party Company</b>			
<input type="checkbox"/> All Global Services	<input type="checkbox"/> Electrical	<input type="checkbox"/> Material Handling In & Out	<input type="checkbox"/> Booth Cleaning
<input type="checkbox"/> Equipment & Furniture	<input type="checkbox"/> I&D Labour/Supervision	<input type="checkbox"/> In-Booth Forklift	<input type="checkbox"/> Other _____

**INFORMATION**

- \* **Payment must accompany order. Order will not be processed without payment.**
- \* **Pre-Show pricing available until the date specified on order forms and when accompanied with payment.**
- \* **Global reserves the right to invoice at retail prices on orders received after pre-show deadline.**
- \* **Prices are based on duration of event and include site delivery, installation, and removal.**
- \* **Prices are in Canadian dollars.**
- \* **Exhibitors are responsible for damage or loss of rental material.**
- \* **Copy of invoice sent on request only.**

Mail     Email

**CANCELLATION OF ORDERS**

- \* Cancellation of equipment, or orders, prior to Global set up - subject to a 25% cancellation fee.
- \* If full service has been provided - subject to a 100% cancellation fee (no refund).
- \* **Upon arrival to your booth for set up**, confirm that all items pre-ordered have been delivered to your booth. Notify the Global Service Desk immediately for any missing items. **NOTE:** Refunds will not be issued post-show if missing item(s) were not reported to Global Service Desk.

PAYMENT INFORMATION	CALCULATION OF ORDER
<input type="checkbox"/> <b>BANK TRANSFER &amp; e-TRANSFERS</b> * Contact office for details * Customers are responsible for any bank processing fees	Electrical, Lighting & Plumbi \$ _____ Sign & Banner Hanging \$ _____ <hr/> <div style="border: 1px solid black; padding: 5px;"> <p style="text-align: right;"><b>Sub-Total</b> \$ _____</p> <p style="text-align: right;"><b>5% GST (on sub-total)</b> \$ _____</p> <p style="text-align: right;"><b>7% PST (on sub-total)</b> \$ _____</p> <p style="text-align: right;"><b>TOTAL ORDER</b> \$ _____</p> </div> <p style="text-align: right;"><b>GST# 12259 9822 RT0001</b>      Canadian Funds</p>
<input type="checkbox"/> <b>CREDIT CARD</b> For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include labour & material handling.	
<input type="checkbox"/> <b>Visa</b> <input type="checkbox"/> <b>Mastercard</b> <input type="checkbox"/> <b>Amex</b> Purchase Order # (if applicable) _____ <i>(P.O. is for vendor's reference only. Payment must accompany order.)</i> Card # _____ Expiry Date _____ Cardholder Name _____ Cardholder Signature _____ Cardholder Telephone _____	
<p style="font-size: small; color: red;">Payment must be submitted with order forms. Email completed forms to: <a href="mailto:abbotsford@globalconvention.ca">abbotsford@globalconvention.ca</a></p>	



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**ELECTRICAL / LIGHTING /  
PLUMBING**

<b>Event Name</b>	<b>Vancouver Motorcycle Show</b>	<b>Date(s)</b>	<b>January 24-26, 2020</b>
<b>Pre-Show Price Deadline:</b>	<b>January 8, 2020</b>		
<b>Ordering Deadline:</b>	<b>January 17, 2020</b>	<b>Contact office for availability after this date</b>	

Exhibiting Company: \_\_\_\_\_ Booth #

Contact Name: \_\_\_\_\_ Booth Size

Phone #: \_\_\_\_\_

ELECTRICAL				
	Quantity	Deadline	Deadline	TOTAL
<b>BASIC POWER (INSIDE) – Power supplied to back wall of booth</b>				
1500 watt - 120 volt outlet (approximately 12 amps)		\$75.00	\$85.00	
1500 watt - 120 volt outlet c/w 24 hour power		\$85.00	\$95.00	
Outside power - Add 20% surcharge to outlet required		Add 20%	Add 20%	
Under carpet wiring - Add 20% surcharge (does not include flat cords)		Add 20%	Add 20%	
Regular extension cord		\$23.00	\$28.00	
Flat extension cord		\$35.00	\$41.00	
<b>SPECIAL POWER CONNECTION PRICES (INSIDE) – Including labour for one (1) tie-in per order</b>				
15 amp - 120/208 volt connection - single phase		\$159.00	\$202.00	
20 amp - 120/208 volt connection - single phase		\$179.00	\$237.00	
30 amp - 120/208 volt connection - single phase		\$195.00	\$247.00	
50 amp - 120/208 volt connection - single phase		Quote upon request		
100 amp - 120/208 volt connection - single phase		Quote upon request		
15 amp - 120/208 volt connection - three phase		\$215.00	\$265.00	
20 amp - 120/208 volt connection - three phase		\$282.00	\$359.00	
30 amp - 120/208 volt connection - three phase		\$346.00	\$445.00	
50 amp - 120/208 volt connection - three phase		Quote upon request		
100 amp - 120/208 volt connection - three phase		Quote upon request		
Outside power - Add 20% surcharge to service required		Add 20%	Add 20%	
Under carpet wiring - Quote upon request (does not include flat cords)		Quote upon request		
Flat extension cord		\$35.00	\$41.00	
<b>LIGHTING RENTAL (INSIDE) – Includes power supply to operate lights only</b>				
8' stand c/w 2 - 150 watt floodlights		\$85.00	\$95.00	
8' stand c/w 1 - 500 watt Quartz light		\$95.00	\$105.00	
1000 watt quartz halogen hi-bays hung from ceiling		\$130.00	\$175.00	
Outside service - Add 20% surcharge		Add 20%	Add 20%	

**SPECIAL REQUIREMENTS**

**PLUMBING**

**NOTE: Services that are Not self contained are available in limited perimeter booth locations only!**

DESCRIPTION	Quantity	Deadline	Deadline	TOTAL
Cold water fill & drain (less than 500 gallons)		\$150.00	\$175.00	
Cold water fill & drain (over 500 gallons)		Quote upon request		
Hot / Cold water supply, sink & drain		\$350.00	\$410.00	
Self Contained Hot / Cold water supply, Sink & Drain (Centre booths only)		\$450.00	\$510.00	
Self contained small portable double sink (hot/cold, 30"x21"x36")		\$310.00	\$370.00	
Self contained small hand wash station (foot pump powered)		\$300.00	\$360.00	
Cold water supply only		\$100.00	\$125.00	
Hot water supply only		\$150.00	\$175.00	

**SPECIAL REQUIREMENTS**

<b>SUMMARY OF ELECTRICAL &amp; PLUMBING</b>
\$ <span style="border: 1px solid black; display: inline-block; width: 100px; height: 20px; vertical-align: middle;"></span>
<i>Carry this total to Method of Payment form</i>



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**SIGN & BANNER  
HANGING**

<b>Event Name</b>	<b>Vancouver Motorcycle Show</b>	<b>Date(s)</b>	<b>January 24-26, 2020</b>
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<b>Ordering Deadline:</b>	<b>January 17, 2020</b>	<b>Orders after this date must be placed on-site</b>	

<b>Exhibiting Company:</b> _____	<b>Booth #</b>	
<b>Contact Name:</b> _____		
<b>Phone #:</b> _____	<b>Booth Size</b>	

**INSTRUCTIONS**

- \* **Diagram required of exhibitor booth with banner placement and any special requirements.**
- \* **Complete sign/banner specifications.**
- \* **Banners/signs can only be suspended from facility overhead girder spans.**
- \* **Indicate the nature and number of hanging points for sign/banner.**
- \* **Price listed is for 25 lbs & under and less than 10' in length. Banners over 25 lbs and/or longer than 10' will be custom quoted.**
- \* **All signs/banners must be made available for start of exhibitor set up or earlier.**
- \* **Inaccurate reporting of banner weights will result in delays, inability to hang banners and additional costs.**
- \* **Orders received after order deadline will be subject to surcharge.**
- \* **Price includes installation, removal and hanging equipment. Does not include hanging points on sign/banner.**

**SPECIFICATIONS --- \*\*\*\* Also complete Diagram Specifications on next page**

Quantity: _____	Banner/Sign Size (length x height): _____	# of Hanging Points: _____
Banner/Sign Weight: _____		Banner/Sign Material: _____
Single or Double-sided: _____		<b>Is power required:</b> _____
Banner/Sign Placement (ie centred with table): _____		Banner/Sign Height From Ground: _____

Quantity: _____	Banner/Sign Size (length x height): _____	# of Hanging Points: _____
Banner/Sign Weight: _____		Banner/Sign Material: _____
Single or Double-sided: _____		<b>Is power required:</b> _____
Banner/Sign Placement (ie centred with table): _____		Banner/Sign Height From Ground: _____

Description of Labour	# of Hours	x	Deadline	Deadline	Total
Sign/Banner (25 lbs & under and 10' long or less)		x	\$70.00 / hr	\$100.00 / hr	
Sign/Banner (over 25 lbs and/or longer than 10')		x	Quote upon request		

- \* **Minimum 2 hour charge. Includes scissor lift, installation, removal and 1 installer.**
- \* **Larger signs will require additional installer changing the minimum number of hours to 4 hours.**
- \* **Electrical form to be completed if banner/sign requires power.**

**Installation to be completed by:** \_\_\_\_\_

**ON-SITE CONTACT & CELL NUMBER:** \_\_\_\_\_

<b>SUMMARY OF SIGN &amp; BANNER HANGING</b>
\$ _____
<b>Carry this total to Method of Payment form</b>

**Email completed form along with Method of Payment to: [abbotsford@globalconvention.ca](mailto:abbotsford@globalconvention.ca)** BC-Revised Nov/2016



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HANGING**

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Exhibiting Company: \_\_\_\_\_ Booth #

Contact Name: \_\_\_\_\_

Phone #: \_\_\_\_\_

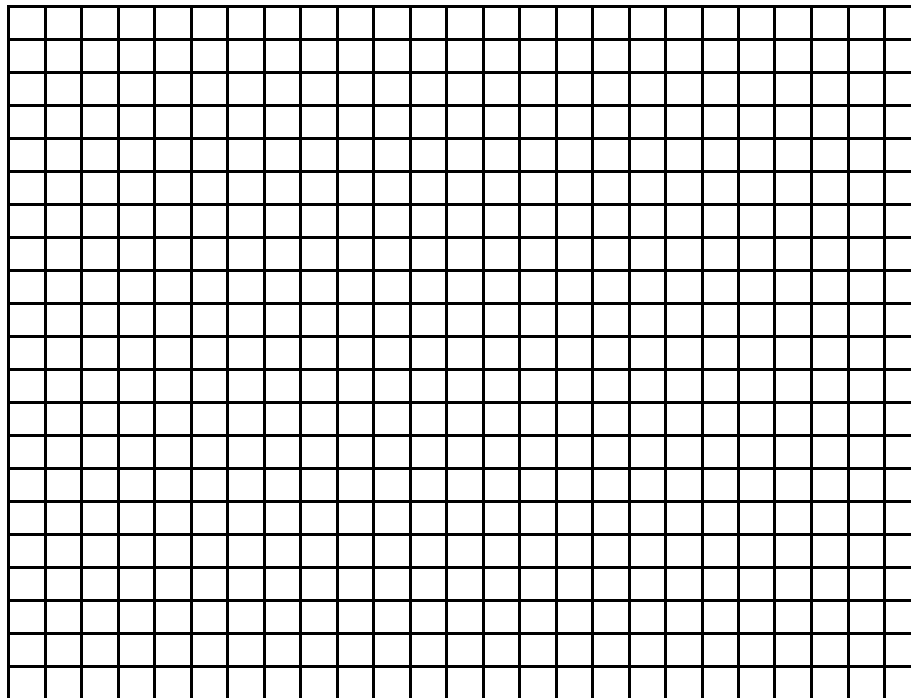
Booth Size

**DIAGRAM SPECIFICATIONS**

- \* **Diagram Specifications must accompany your Sign & Banner Hanging order.**
- \* **Diagram required exhibitor booth size with banner placement within booth along with any special requirements.**

Back of Booth - Adjacent Booth # \_\_\_\_\_

Adjacent Booth #  
\_\_\_\_\_



Adjacent Booth #  
\_\_\_\_\_

Front of Booth

Special Requirements / Notes:

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